



**Plainview-Old Bethpage Central School District**

**Office of Student Services and Safety  
106 Washington Avenue, Plainview, NY 11803**

Mr. Christopher Donarummo  
Assistant Superintendent for Student Services and Safety  
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**PLAINVIEW-OLD BETHPAGE CENTRAL SCHOOL DISTRICT**

**STUDENT RECORDS REQUEST**

Student: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Records to be released from:

School Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State & Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Please email the following information:

- ◇ General school records
- ◇ Standardized & New York State test results
- ◇ Current Class Schedule
- ◇ Health/Immunization Records
- ◇ Individual Education Plan (IEP), 504 for Special Education, if applicable
- ◇ Transcript of Grades

Middle School/High School Only

- ◇ Regents/Competency Test Results
- ◇ Copies of Lab Reports for NYS Regents Science Courses

PLEASE FORWARD ALL INFORMATION TO THE ATTENTION OF:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_