



Book	Policy Manual
Section	5000: Students
Title	Directory Information
Code	5500-E.2
Status	Active
Adopted	January 6, 2020
Last Revised	July 7, 2020

Dear Parent or Eligible Student:

The school district has designated certain categories of student information as "directory information." Directory information includes a student's name, ID number (including user ID or other unique personal identifier used by a student for purposes of accessing or communicating in electronic systems, but only if the ID cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the student's identity), address, telephone number, dates of attendance, grade level, photograph, e-mail address, and enrollment status.

If you object to the release of any or all of the directory information listed above, you must do so in writing within 10 business days of receiving this notice. For your convenience, you may note your objections to the release of directory information on this form and return it to the Building Principal.

Please do not release directory information without my prior consent.

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(Parent/Guardian or Eligible Student Signature)

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(Date)

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