



Book	Policy Manual
Section	8000: Support Services
Title	Parents Bill of Rights for Student Data Privacy and Security
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Pursuant to New York State Education Law §2-d, parents, legal guardians and persons in parental relation to a student are entitled to certain rights with regard to their child's personally identifiable information, as defined by Education Law §2-d. This document contains a plain-English summary of such rights.

The Plainview-Old Bethpage Central School District, in recognition of the risk of identity theft and unwarranted invasion of privacy, affirms its commitment to safeguarding student personally identifiable information (PII) in educational records from unauthorized access or disclosure in accordance with State and Federal law. The Plainview-Old Bethpage Central School District establishes the following parental bill of rights:

1. Student PII will be collected and disclosed only as necessary to achieve educational purposes in accordance with State and Federal Law.
2. The district and its schools and third-party contractors and subcontractors, will not sell student PII or use or disclose it for any marketing or commercial purposes or facilitate its use or disclosure by any other party for any marketing or commercial purpose or permit another party to do so. Parents have the right to inspect and review the complete contents of their child's education record (for more information about how to exercise this right, see 5500-R).
3. Parents have the right to inspect and review the complete contents of their child's educational records maintained by the Plainview-Old Bethpage Central School District.

- a. State and federal laws, such as NYS Education Law §2-d and the Family Educational Rights and Privacy Act protect the confidentiality of students' personally identifiable information. Safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls and password protection, must be in place when data is stored or transferred.

4. A complete list of all student data elements collected by the State Education Department is available for public review at <http://nysed.gov/data-privacy-security/student-data-inventory> or by writing to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234

5. Parents have the right to have complaints about possible breaches and unauthorized disclosure of student data addressed. Complaints should be directed to:

Assistant Superintendent for Human Resources
 Plainview-Old Bethpage Central School District
 106 Washington Avenue
 Plainview, New York 11803
 Email: vmulieri@pobschools.org
 Telephone: (516) 434-3040

OR

New York State Education Department online at <http://nysed.gov/data-privacy-security/report-improper-disclosure>, by mail to

OR

Chief Privacy Officer
New York State Education Department
89 Washington Avenue
Albany, NY 12234
Email:privacy@nysed.gov
Telephone: (518) 474-0937

6. Parents have the right to be notified in accordance with applicable laws and regulations if a breach or unauthorized release of their student's PII occurs.
7. All district and school employees and officers with access to PII will receive annual training on applicable federal and state laws, regulations, district and school policies and safeguards which will be in alignment with industry standards and best practices to protect PII.
8. In the event that the district engages a third-party provider to deliver student educational services, the contractor or subcontractors will be obligated to adhere to State and Federal Laws to safeguard student PII. Parents can request information about third party contractors by contacting the Assistant Superintendent for Business, Plainview-Old Bethpage Central School district, 106 Washington Avenue, Plainview, New York 11803, Telephone (516) 434-3050 or can access the information on the district's website, pobschools.org

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