



Pasadena Elementary School

“Hawk-Eye” Safety Patrol Handbook

School Safety Patrol membership is an honored position. Millions of boys and girls have served on some sort of safety patrol since a nationwide movement was started in the early 1920's. Today, more than 500,000 members are on duty each day of the school year, helping classmates move safely throughout the school. Do your job well. The safety of your classmates depends on you!

This handbook lists many important reminders to help you in your duties. Always set a positive example to all who observe your actions. You have been selected as a leader. You have a responsibility to your school and your classmates, and the Plainview-Old Bethpage community.

A good school safety patrol member is always ON THE JOB. Patrolers are on duty to help others stay safe during arrival and dismissal. Make your school and classmates proud of the way you appear and the way you act in the hallways. Wear your safety sash correctly. Be polite at all times. Pay attention to the task. Remember, you are a leader and need to set an example for others. Others will try to act like you.

Responsibilities of the Safety Patrol Member:

- Attend a Safety Patrol Training prior to being assigned to a position.
- Respect parents, your teachers and other Safety Patrol members.
- Wear the "Safety Sash" when on duty.
- Be polite at all times.
- Be at your assigned post on time.
- Pay attention to the task.
- Carefully direct students.
- Attend Safety Patrol meetings, if applicable
- It is your responsibility to fill out an unsafe behavior report, "Violation Ticket" and deliver it to the supervising teacher.
- Safety Patrol requires the members to do a monthly rotation, beginning on the first of the month and ending on the last day of the month.
- During your rotation, you will be assigned a position for the morning or an afternoon. You will receive a schedule before you begin your rotation.

Be at Your Station on Time

Pasadena Elementary students need your help to move throughout the school building safely. Do your best to help them.

Safety Patrol Hours:

Morning Hours: 9:05 am to 9:20 am

Afternoon Hours: 3:05 pm to **your** departure

****There is no need to have parents drop you off at school in the morning.
You will go to your post when you arrive at school.**

When On Duty

Patrol Members Should:

- Remind students to walk safely in the hallways
- Lead your bus safely down the right side of the hallway. Stop at the front desk. Wait for further instructions from a teacher.
- Take off your safety sash and get on line to board your bus.

Be a Good Leader

Every patrol member should set a good example by knowing and practicing safe walking behaviors. The purpose of your patrol is to help keep Pasadena students safe.

Good Patrol Operations Checklist:

Look, act, and be alert.

Report for duty on time.

Always set a good example.

Know and practice safe walking rules.

Perform your patrol duties faithfully.

Be dependable and trustworthy.

Be courteous and polite at all times.

Treat others as you would like to be treated.

Wear your "Safety Sash" proudly.

Remind classmates of safe walking rules without being "bossy."

Pasadena "Hawk-Eye" Safety Patrol Member Contract

I, _____ (student name), have read the Handbook and will fulfill it to the best of my abilities. I will support my fellow students in fulfilling my duties as a Pasadena "Hawk-Eye" Safety Patrol member.

Student Signature

Date

Parent/Guardian Signature

Date



Pasadena Safety Patrol Application
Hawk-Eye Safety Patrol Application 2018-2019

Name _____ Grade/Teacher _____

Parent/Guardian Name _____

Phone # _____ Alternate Phone # _____

Parent/Guardian Email _____

Why would you like to become a Pasadena Safety Patrol member?

Pasadena Reference: (References is required)

1. Staff Member Name/Signature: _____

How do you go home from school?

Walker Door _____ Bus # _____ Childcare _____ Y-bus _____

How do you arrive at school? Walker Door _____ Bus # _____ Childcare _____

Student Signature: _____ Date: _____

My son/daughter _____ has permission to participate in the Pasadena Hawk-Eye Safety Patrol Team.

Parent/Guardian signature _____

Thank you for showing interest in being a Pasadena "Hawk-Eye" Safety Patrol Member. By doing so, you show leadership and responsibility. Please return this application Ms. Marchese. I look forward to working with you as your Safety Patrol Advisor.

Application Accepted _____.