

September 2018



Dear Parents of 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> Grade Students,

Welcome back to another school year. I am hoping your children have settled in and are enjoying the robust activities offered in our elementary program.

This year, we will continue supporting *Elementary Extra Help* for all students in grades 2-4. Extra help sessions will be held on Tuesday mornings, 8:35 A.M.-9:10 A.M., from October 2<sup>nd</sup> through May 21<sup>st</sup>. Extra help sessions are provided by your child's classroom teacher. Registration for each session is done electronically and must be completed by the Sunday before the Tuesday extra-help session your child needs to attend.

**In order to ensure the highest level of attention is given to all students, please note the following:**

- ✚ Registration closes at midnight on the Sunday before the Tuesday extra-help session. Instructions on how to register are attached.
- ✚ Sessions are limited to 10 students.
- ✚ Students who are not registered by midnight on the Sunday before the session will not be permitted to attend.
- ✚ Drop-off for these sessions is from 8:30 A.M.- 8:35 A.M., at the front entrance of the school.
- ✚ Our staff will direct students to the classrooms.
- ✚ Students will not be permitted to enter the building before 8:30 A.M.
- ✚ If your child is in the before-school Child Care program, you must notify Child Care of his/her participation in extra-help, each time he/she attends.
- ✚ If your child is signed-up and cannot make the session, please drop the session so that others can be afforded the opportunity.

If you have any other questions, please contact your child's classroom teacher. Thank you.

Wishing you a wonderful school year.

Sincerely,

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