

Stratford Road Elementary
 Site-Based/Shared Decision Making Committee Minutes
 December 5, 2022

Facilitator: Christina Psihogios
 Recorder: Caleigh O'Dwyer

I. Call to Order	8:25 a.m. Attendance: Christina Psihogios, Caleigh O'Dwyer, Jessica Wyttenbach, Andrew Paskal, Michelle Lalima, Charlene Osborne, Kevin Horath Absent: Michele LaLima, Lisa Razon, Marisa Pammer
II. Old Business	There was no old business discussed.
III. New Business	<p>Site-Based Regulations</p> <ul style="list-style-type: none"> ● Mrs. Psihogios reviewed the Site Based regulations for all members that were present. She reminded team members that they can let her know topics they would like to have added to the agenda. ● Mrs. Psihogios discussed the educational issues which could be discussed for shared decision making on the Site-Based Committee. She then reviewed the required members for the team. Those members include: <ul style="list-style-type: none"> ○ Principal ○ 3 teachers ○ 3 parents ○ 1 aide ○ 3 custodial representatives ○ 1 clerical representative <p>The PTA will be contacted regarding the need for additional parent representatives.</p>

Welcoming Committee

- The purpose of the Welcoming Committee was discussed, including the ways that we currently welcome students and families into our district. Members were asked to share any ideas they had for welcoming new families to our district. The team suggested having a parent liaison for each grade that can answer questions and help new parents with upcoming dates and events.
- The team members shared that last year they started a Welcome Guide. It was a handbook for new parents when they started that gave them specific information about Stratford Road. The team will search for this handbook..

Physical Plant

- Issues with the heating in 3rd and 4th grade classrooms. This is due to where those classrooms are facing, and the high winds that go against that side of the building. The solution has been to cover the outside of the vents with plexiglass to protect that side of the building from the wind. They are situated so that there is still ventilation. This has improved the heat in the classrooms.
- Mrs. Wyttenbach shared that some staff members were concerned about a few physical areas that were wearing in terms of safety, i.e. tiles chipping and not flush against the walls. Mrs. Psihogios requested a list of specific things so that they can be explored with our custodians and Facilities.
- Mr. Paskal shared that a grassy section that students walk on for dismissal is slippery when there is precipitation, and asked if gravel or something else can be placed there.

Kiln

- Mrs. Psihogios shared that the Kiln has been installed and vented, and is now functional. Mrs. Psihogios and the Beautification Committee have planned a project with the PTA to

use Arts-in-Ed funds with an Artist-in-Residency in April/May. The installment will likely be placed in our main lobby.

Safety Audit

- Mrs. Psihogios discussed the Safety Audit from 2018. She shared many of the recommendations that were already put in place, and the improvements that have been made to increase safety. She also shared some of the additional recommendations that were suggested in the security walkthrough, such as heavy planters or bollards. These would be used to prevent a vehicle from entering the open area in front of the building. The committee discussed the purpose for this.