



Plainview-Old Bethpage Central School District

106 Washington Avenue, Plainview, New York 11803

Office of Human Resources & Safety

Christopher Donarummo

Assistant Superintendent for Human Resources & Safety

DATE _____

This letter is to inform you that I have a new mailing address/telephone number. Please update your records to replace my previous address:

Name	
Previous Address	
City, State Zip Code	
Phone Number	

with the following **new** add:

Please check box for unlisted

Name	
New Address	
City, State Zip Code	
Phone Number	

Print Name	
Signature	
Title	
Building	