

NYSPHSAA TRANSFER NOTIFICATION

This form must be completed for all transfer students requesting a waiver or exemption



THE STUDENT CANNOT PARTICIPATE IN A CONTEST/SCRIMMAGE UNTIL APPROVED BY THE SECTION.

Please check one: **(Required supporting documentation must be attached)**

Waiver Request

_____ **Health & Safety:** Appeals are considered for safety, mental health, personal relationships and other similar circumstances. Written documentation is required from Superintendent of Schools or High School Principal of the sending school indicating the specific circumstances which necessitated the transfer. Supporting documentation from a third party outside of the school may be submitted (ex. police report).

_____ **District of Residency:** (No change of residence. School registration change only.) Student is returning to a school within the district boundaries of his/her residence.

_____ **Hardship:** Each school shall have the opportunity to petition the section involved to approve transfer without penalty based on an undue hardship for the student. Educational Waivers will not be considered as an undue hardship.

_____ **Financial:** Requires documented proof of a significant loss of income or a significant increase in expenses.

Exemption Request

_____ **Divorced/Legally Separated Parents:** A student from divorced or legally separated parents who moves into a new school district with one of the aforementioned parents is exempt provided it occurs once every six months. The legal separation agreement must address custody, child support, spouses support and distribution of assets and be filed with the County Clerk or issued by a Judge.

_____ **Homeless:** Student declared homeless by the Superintendent under McKinney-Vento Legislation [NYSSED 100.2].

_____ **Other:** Exemptions (six) as denoted in NYSPHSAA Rule #31 (Transfer). Exemption: _____

Residency Change

_____ *NYSPHSAA transfer/residency policy states: (A residency is changed when one is abandoned and another one established through action and intent. Residency requires one's physical presence as an inhabitant and the intent to remain indefinitely. The mere renting of property within the District does not confer residency. **The Superintendent determines residency for enrollment, but this more restrictive requirement is needed for athletic eligibility per NYSPHSAA regulations.***

By signing this document, I attest the information provided is accurate and correct; I have understanding the falsification of information could lead to ineligibility; the immediate family will be physically residing at the current address as inhabitants and intend to remain indefinitely; the student has transferred without inducement or recruitment.

Parent Signature: _____ Name (Print): _____ Date: ____ - ____ - ____

PART ONE

TO BE COMPLETED BY STUDENT'S RECEIVING SCHOOL

Receiving School: _____ Student's Name: _____

Date of Transfer: ____ - ____ - ____ Date of Birth: ____ - ____ - ____ Grade Level: _____ Date Entered 9th Grade: ____ - ____ - ____

Student/Family Previous Address: _____

Student/Family Present Address: _____

Parent's Names and Current Address(es)

(Parent I name & address): _____

(Parent II name & address): _____

Name of Sending School _____ Did student participate in athletics at sending school? Yes ___ No ___

The receiving school's administration is responsible for abiding by all NYSPHSAA Eligibility standards.

Athletic Director's signature: _____ Date ____ - ____ - ____

Principal's signature: _____ Date ____ - ____ - ____

Superintendent's signature: _____ Date ____ - ____ - ____

**** DO NOT COMPLETE BELOW - SECTION USE ONLY ****

SECTION APPROVAL: _____ **SECTION EXECUTIVE DIRECTOR:** _____

SECTION DENIAL: _____ **DATE:** ____ - ____ - ____

PART TWO

TO BE COMPLETED **BY SCHOOL STUDENT PREVIOUSLY ATTENDED**
AND RETURNED TO STUDENT'S PRESENT SCHOOL

Name of Student: _____ Date entered 9th grade ___ - ___ - ___

Did student repeat any grades? _____ If yes, which grade(s)? _____

Name of School(s) Attended Prior to Transfer _____

Date of entrance to this school _____ Date of withdrawal from this school ___ - ___ - ___

Student's address while attending the above school _____

With whom did student reside at this address (name)? _____

Relationship of this (these) person(s)? _____

PART THREE

TRANSFER STUDENT SPORT HISTORY
(Please include all sports student participated)

	YEAR	SPORT	LEVEL	SCHOOL
7th Grade	_____	_____	V ___ JV ___ FR ___ MOD _____	_____
	_____	_____	V ___ JV ___ FR ___ MOD _____	_____
	_____	_____	V ___ JV ___ FR ___ MOD _____	_____
8th Grade	_____	_____	V ___ JV ___ FR ___ MOD _____	_____
	_____	_____	V ___ JV ___ FR ___ MOD _____	_____
	_____	_____	V ___ JV ___ FR ___ MOD _____	_____
9th Grade	_____	_____	V ___ JV ___ FR ___ MOD _____	_____
	_____	_____	V ___ JV ___ FR ___ MOD _____	_____
	_____	_____	V ___ JV ___ FR ___ MOD _____	_____
10th Grade	_____	_____	V ___ JV ___ FR ___ MOD _____	_____
	_____	_____	V ___ JV ___ FR ___ MOD _____	_____
	_____	_____	V ___ JV ___ FR ___ MOD _____	_____
11th Grade	_____	_____	V ___ JV ___ FR ___ MOD _____	_____
	_____	_____	V ___ JV ___ FR ___ MOD _____	_____
	_____	_____	V ___ JV ___ FR ___ MOD _____	_____
12th Grade	_____	_____	V ___ JV ___ FR ___ MOD _____	_____
	_____	_____	V ___ JV ___ FR ___ MOD _____	_____
	_____	_____	V ___ JV ___ FR ___ MOD _____	_____

The undersigned has no knowledge the student named has transferred to his/her present school without inducement or recruitment.

Athletic Director's signature: _____ Date ___ - ___ - ___

Principal's signature: _____ Date ___ - ___ - ___

Superintendent's signature: _____ Date ___ - ___ - ___