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## PLAINVIEW OLD BETHPAGE CSD/FSA

ONLINE FSA ACCESS: 24/7/365 Access & Management

Website: www.fitzharrisinsurance.com- click on the Brown & Brown logo in the middle of the homepage.

This will allow you access to your current claims paid and account balances on our system for Flexible Spending (Section 125 Plan) for the 2017 Flexible Spending Plan Year.

# Register for the Flexible Spending Plan: Registration ID BRO1052

Important: To register with this site, you must use your Social Security Number as your Employer Id number and a Registration 1D or your Benefit Debit Card Number.

### Instructions – Must Use Internet Explorer 9/10 or Firefox

- 1. Please enter your desired User Name.
- 2. Enter a password, which meets the criteria listed below. Please do not use your name within your password.
- 3. Enter your First Name and Last Name as they were provided to your employer at enrollment.
- 4. Provide an Email Address.
- 5. Enter your Social Security Number in the Employee ID Field.
- 6. For Registration 1D, select the ID type you wish to use and then enter your Employer's Registration ID- Check the Accept the Terms of Service check box.
- 7. Click Register

#### Password Requirements:

A valid password must contain between 8 and 16 characters.

In addition, a password must include 3 of the following 4 types of characters:

- An Upper Case Letter
- Lower Case Letter
- A Special Character (such as %, !, a), etc.)
- A Number

#### In addition, a password CANNOT:

- Contain the same character repeating 3 or more times, for example, 'AAA' is invalid
- Contain the word 'password'
- Contain the username

All fields marked with a red arrow are required (Note: - Registration may take several seconds. Once you click the Register button please wait until the system responds.)	
Confirm Password:	
First Name:	
Last Name:	
E-mail Address:	
Social Security Number: (Social Security number. 1 time entry only) this is a https: secure/protected site (Do not write down)	
Registration ID: BRO1052 or Benefit Card Number	
Accept Terms of Use	View Terms of Use
Register or Cancel	