

## **Stratford Road Elementary School**

**Site Based- May 1, 2017**

### **Attendance:**

Andrew Paskal, Julie Shishko, Priscilla Seidenberg, Lynn Winters, Donna Candia, Alison Clark, Brian Horath, Michele LaLima, Debbie Laykind, Lisa Razon

**The meeting was called to order at 8:15 am**

### **Last Site Based Meeting**

1. This is our final Site Based Team meeting of the 2016-2017 school year.
2. There will be a district-wide Site Based Team meeting on May 24<sup>th</sup>.
3. In the past a rubric/survey has been distributed for self-evaluation. To date it has not been received. If it is received, we can reconvene or complete via email.

### **Wellness Policy Updates:**

1. A letter regarding the Wellness Policy will be drafted in September 2017. We will emphasize the need for adhering to the wellness policy. It will contain specific examples and non-examples of food items.
2. The staff will be reminded about the survey results, which showed that slightly less than half would prefer celebrating birthdays without food. Staff will be encouraged and supported to make their own policy (food vs nonfood).
3. We will remain consistent in that only Kindergarten classes have parents in for birthday celebrations.

### **Site Based Decision Making:**

1. It was reiterated that this committee works on consensus. Once consensus is reached, the expectation is that all members will support it.
2. It was reiterated that all members have a say in all topics, whether it directly affects their constituency group or not.

### **Updates:**

1. Our next PTA meeting will be on May 8<sup>th</sup>. The budget will be presented by Dr. Lewis and Mr. Cunningham.
2. Little Doctors Blood Drive is May 9<sup>th</sup>.
3. We will evaluate the "split session" field day with the hope of bringing it back to one session next year
4. Annex plans are progressing. The only potential impact MAY be dismissal.
5. We will be having a shared elementary guidance counselor next year. Potential role of this person was discussed.
6. As part of the Bond, or auditorium renovation MAY begin in the fall.
7. Renovations to the bottom level of the former K-CTR are on-going. It will include new ceilings, lighting, and flooring.
8. At this time, Art, Chinese, and the Imaginarium (a combination STEAM/TECHNOLOGY) room will be located in that wing. It is also anticipated a PTA event (book fair, plant sale, etc.) will be held in that wing. Some special classes, Ms. Lott's office, and a reinforcement room may be located in this wing as well.

9. At this point, we are planning for an additional 8:1:4 and 10:1:1 class. The kindergarten is being closely watched for a potential additional class.
10. There are district-wide changes in staffing going on. As a result, there may be additional elementary openings that need to be filled.

**Security Updates:**

1. Additional cameras will be installed within the building.
2. There will be a roving security guard all day at each elementary school.
3. Our greeters desk will be moved to under the sign board.
4. There will be a new check-in system for the fall. It will scan driver's licenses and run it through Infinite Campus as well as a Sex Offender Registry. It will also generate a visitor's pass.

The next meeting(s) will be held: fall 2017

**The meeting was adjourned at 9:05am**

**Respectfully submitted,  
Andrew Paskal**